

~~SECRET~~*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR OF TRAINING
THROUGH: DEPUTY DIRECTOR OF TRAINING
FROM : REGISTRAR/TR

DATE: 22 MAY 1958

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SUBJECT: WEEKLY ACTIVITY REPORT No. 20
14 MAY - 20 MAY 1958

Document No. 25
NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO: TS S

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/17

Date: 09 MAR 1978 By I. SIGNIFICANT ITEMS:

NONE

II. OTHER ITEMS:

1. AT THE REQUEST OF WE REVIEWED THE TRAINING RECORDS OF 283 MILITARY OFFICERS WHO HAD FORMERLY SERVED WITH THE AGENCY IN DD/P. ONE HUNDRED AND NINETY-FIVE OF THESE OFFICERS HAD UNDERGONE TRAINING. A LISTING OF COURSES TAKEN BY EACH OF THE 195 WAS FURNISHED WITH THE RESTRICTION THAT SUCH SPECIFIC INFORMATION SHOULD NOT BE MADE AVAILABLE TO THE PARENT SERVICES OF THE INDIVIDUALS.

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3. ASSISTANT TRAINING OFFICER FOR THE MEDICAL STAFF, HAS REQUESTED ADVICE ON STEPS TO BE TAKEN IN PREPARING AN APPLICATION FOR OTR APPROVAL AND ACCREDITATION OF ON-THE-JOB TRAINING GIVEN NEW MEDICAL TECHNICIANS WHO ASSIST IN PHYSICAL EXAMINATION PROCEDURES. DISCUSSED THE SITUATION WITH AND, PROVIDED THE REQUESTED ASSISTANCE.

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4. THE DRAFT OF A PROPOSED AGENCY NOTICE ON THE SCHEDULE OF PROFICIENCY TESTS FOR THE PERIOD JULY TO DECEMBER, 1958, HAS BEEN COORDINATED WITH DC/PLANS, RESEARCH AND ADMIN/LAS, C/TESTING AND DEVELOPMENT/LAS. THIS DRAFT, WITH A MEMORANDUM TO DDS REQUESTING APPROVAL FOR PUBLICATION, WILL BE FORWARDED TO DDTR.

5. AT THE REQUEST OF WE REVIEWED LECTURES GIVEN AT SEVERAL OF THE SENIOR DEFENSE SCHOOLS, AND PROVIDED HIM WITH A LIST OF LECTURERS WHO MAY BE ABLE TO CONTRIBUTE TO THE AMERICAN THESIS PRESENTATION.

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6. [] MET WITH REPRESENTATIVES OF [] TO DISCUSS TRAINING PROGRAMS BEING CONDUCTED BY THAT DIVISION, PARTICULARLY ORIENTATION TRAINING GIVEN TO NEW EMPLOYEES. OTR ADVICE AND CONCURRENCE HAVE BEEN SOUGHT IN REVISING THE PUBLISHED SERIES OF [] NOTICES WHICH REGULATES TRAINING ACTIVITIES WITHIN THE DIVISION.

7. I RECEIVED A CALL FROM [] REQUESTING INFORMATION ON THE MCKINSEY FOUNDATION LECTURES AT COLUMBIA. HE HAS BEEN ADVISED THAT SEVERAL SOURCES CHECKED HAVE REVEALED NO INFORMATION ABOUT THE LECTURES, BUT THAT A DIRECT INQUIRY WILL BE MADE TO COLUMBIA.

8. COMMENTS HAVE BEEN RECEIVED FROM THE OFFICES OF THE DDP, DDI, GENERAL COUNSEL, AND THE EXECUTIVE ASSISTANT TO DDS, ON THE PROPOSED REVISION OF REGULATION [] AND THE HANDBOOK ON THE LANGUAGE DEVELOPMENT PROGRAM. C/INFO WILL MEET WITH DDTR TO DISCUSS THESE COMMENTS.

9. TO ENTER A PERSONAL NOTE, A SERIES OF CIRCUMSTANCES HAVE MADE THE PAST FEW DAYS SEEM LIKE OLD HOME WEEK. ON TUESDAY I MET WITH A PANEL TO DISCUSS AN OFFICE OF COMMUNICATION REQUEST FOR EXTERNAL TRAINING. THE REQUEST WAS FOR TRAINING AT THE UNIVERSITY OF VIRGINIA. ONE OF THE MEMBERS OF THE PANEL WAS ELOISE PAGE. BEING A GRADUATE OF HOLLINS, SHE IS WELL ACQUAINTED WITH THE UNIVERSITY OF VIRGINIA. FOLLOWING THE MEETING, WE DISCUSSED SOME ASPECTS OF THE UNIVERSITY FAMILIAR TO BOTH OF US. TO ADD TO THIS, I MET WITH AN INDIVIDUAL THIS MORNING FROM [] TO DISCUSS EXTERNAL TRAINING FOR ONE OF HIS EMPLOYEES. THE FELLOW I MET WITH WAS ALSO A GRADUATE OF VIRGINIA AND WE DISCOVERED THAT WE WERE BOTH THERE AT THE SAME TIME.

10. R/TR IS ON SICK LEAVE.

11. DURING THE WEEK 14 MAY - 20 MAY 1958, THERE WERE 881 PERSONS ENROLLED IN OTR CONDUCTED COURSES. THE BREAKDOWN FOR ENROLLMENT IS AS FOLLOWS:

180 ENROLLED IN 27 CLASSES (9 LANGUAGES) BEFORE HOURS
102 ENROLLED IN 15 CLASSES (7 LANGUAGES) AFTER HOURS
202 ENROLLED IN 36 CLASSES (15 LANGUAGES) DURING HOURS
26 ENROLLED IN 3 AREA COURSES
124 ENROLLED IN 9 OPERATION SCHOOL COURSES
44 ENROLLED IN 3 COMMUNISM SCHOOL COURSES
203 ENROLLED IN 8 INTELLIGENCE SCHOOL COURSES